



STATE OF HAWAII
DEPARTMENT OF HEALTH
P.O. Box 3378
Honolulu, Hawaii 96801-3378

2009 H1N1 Influenza School-based Vaccination Program

October 2009

Dear Principals:

We appreciate your school's participation in the 2009 H1N1 Influenza School-based Vaccination Program. The Department of Health (DOH) would like to provide you with additional information to assist your school in planning and preparing for the school clinics.

Consent Forms: Please distribute the enclosed consent form packets to parents/guardians of students in kindergarten through 8th grade. The due date to collect all consent forms is **October 30, 2009**. **PLEASE RETAIN ALL RETURNED CONSENT FORMS AT YOUR SCHOOL.**

Consent Form Review: The Department of Health plans to conduct prescreening of consent forms in early November and will contact you to schedule your school's screening visit.

Clinic Supplies [Oahu Only]: Clinic supplies will be delivered to most schools **one or two day(s)** prior to the scheduled clinic date. For schools with Monday clinics, supplies will be delivered the preceding Thursday or Friday. Supplies will be packed in approximately 8 bankers' boxes and will need to be stored in a locked room.

Clinic Supplies [Neighbor Islands]: Respective District Health Offices will coordinate clinic logistics.

If you have any questions, please call the Department of Health Immunization Branch at 586-8300. Calls from the neighbor islands are toll-free at 1-800-933-4832. We look forward to working with you and your staff to ensure the success of this program to protect the health of Hawaii's children.

Sincerely,

Sarah Y. Park, MD, FAAP
State Epidemiologist

Enclosure

Frequently Asked Questions

1. Which faculty/staff are eligible to participate in this program?

- **Eligible:** Paid, regular staff
- **Not eligible:** Parent volunteers, volunteers, temporary workers, contract workers, etc.

2. How long will the clinics last?

Approximately 4 hours, depending on the number of participants.

3. How many clinic staff will be involved in each clinic?

- Clinic manager: 1
- Registration staff: 1-5
- Vaccine administrator: Approximately 1 per 70 participants (Depends on the number of participants)

4. How long does it take to vaccinate a student?

Each vaccine administrator can vaccinate 20-25 students per hour.

Total time (from when a student presents to the clinic, until he/she receives the vaccination) is about 2-15 minutes. The longer times usually occur when a large number of students present to the clinic all at once.

5. What size room is required for the clinic?

Depending on the number of participants, the room should accommodate the number of DOH staff and allow students sufficient space to move from station to station. Sample flow plan is attached.

- Clinic manager station: one table and chair
- Registration station: Approximately 3 tables and chairs
- Vaccination station: Approximately one table and 2 chairs per 50-70 participants

6. Does the room need to have a sink?

A sink is not required. We are asking schools to provide only sufficient tables and chairs.

7. How will students be escorted to and from clinics?

We are depending on the schools to efficiently route students to and from the clinics. From our experiences in the schools last year, bringing participating students from a few classes at a time worked well (as one set of classes neared completion, the next set was brought to the clinic). It will also be more efficient if students come to the clinic with their consent forms in hand along with proper identification (e.g., school name badge).

8. Will there be a make-up clinic or a 2nd clinic for children requiring a second dose?

No, only one clinic will be held per school with the exception of multi-track schools.

Children requiring two doses or persons unable to attend the clinic are advised to call their regular healthcare provider.

9. After a student receives the 2009 H1N1 flu vaccine, what should teachers expect when the student returns to the classroom?

- Students who received the 2009 H1N1 flu shot may complain of minor pain at the site of injection. This is a normal reaction.
- Students who received the 2009 H1N1 nasal flu spray may sneeze or have a runny nose after vaccination. These are normal reactions.
- Very rarely, a significant allergic reaction may occur after vaccination. Typically these reactions occur within the first few minutes after vaccination and may include symptoms such as hives, swelling of the lips, difficulty breathing, wheezing, or low blood pressure. In the very unlikely event that one of the students exhibits any of these symptoms, please notify the clinic manager.

Sample Flow Plan

